

# User guide Indikatorlabbet

Monitoring system for ANDT

23/09/2020



# **Summary**

Indikatorlabbet is a statistical tool to support the work on monitoring and analysing the trends within alcohol, narcotics, doping and tobacco (ANDT) aimed at government agencies, county administrative boards, county councils, municipalities and organisations. Here, the trends can be monitored over time through a large number of indicators that are linked to the objectives (1-5) of the ANDT strategy.

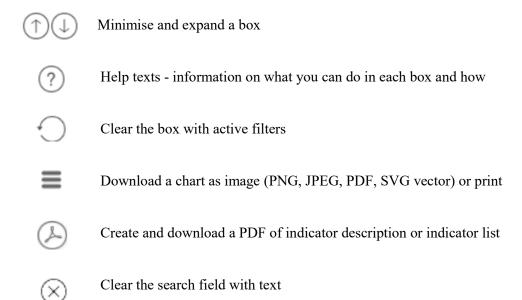
The following document is a user guide to navigate in Indikatorlabbet. The document is divided into different sections that explain different functions.

**Section 1** is an introduction that contains explanations on which filter functions are available on the start page, how you can get an overview of the indicators and how you can choose one or several indicators to work with.

**Section 2** contains explanations of the functions that are available on the graph page when you have selected one or several indicators to work with. This contains a description of how to select variables, time period, charts, confidence intervals, existing graphs and how to share your results.

**Section 3** describes how you can work with several indicators simultaneously and the function for how to change the indicator.

# Symbol guide

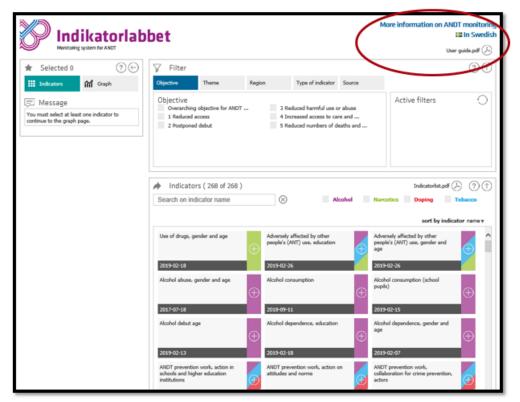


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# Section 1 - Introduction

# 1.1 Indikatorlabbet's start page



#### 1.2 Functions

Up in the right corner on the start page you can find different clickable links.



- More information on ANDT monitoring the link will take you to www.andtuppföljning.se
- In Swedish the link will take you to the Swedish version of Indikatorlabbet. Please note: If you select to switch to the Swedish version, all your existing filters and selections will disappear.
- User guide.pdf here you can download the user guide Indikatorlabbet as PDF

#### 1.3 Filter

Here you will find different filter selections in order to navigate through the indicators. When you set the pointer over the different choices, you will see the whole text as for example for goal 4, or a brief explanation as for the type of indicator.

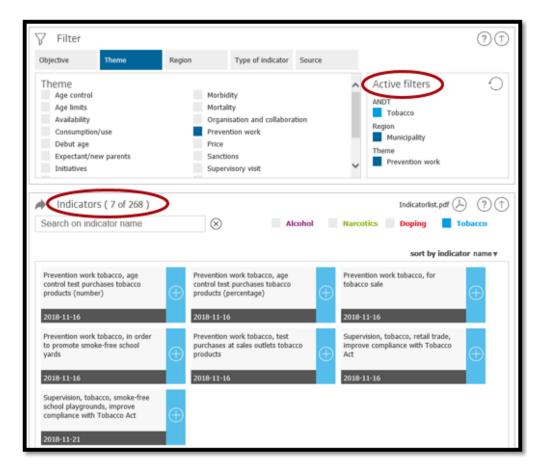


- **Objective** here you can filter through the overarching objective and objectives 1-5 of the ANDT strategy
- **Theme** here you can filter for different themes, for example, debut age, prevention work, consumption/use, organisation and collaboration, morbidity, supervisory visits, youths, etc.
- **Region** here you can filter for the entire country, county, municipality and city boroughs
- **Type of indicator** here you can filter for three different types of indicators. Process indicator shows activities carried out, outcome indicator shows a performance level and structural indicator shows the resources of the business
- Source here you can filter through source, for example, the County Report's surveys, Swedish Pregnancy Register, Monitor Study, Swedish National Public Health Survey, National Patient Register and Statistics Sweden
- Alcohol, Narcotics, Doping, Tobacco here you can filter for the different substances
- **Sort by indicator** here you can sort by indicator name in alphabetical order or after publication date
- **Search on indicator name** here you can do a free text search, that is, search for optional words that are included in the indicator name



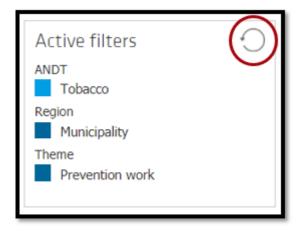
#### 1.3.1 Selected filters

In the box Active filters, you can see which filters you have activated. The number of indicators that are linked to the filters are displayed in the selection below; in this example, seven of 268 indicators are displayed.



#### 1.3.2 Delete selected filters

If you regret your filter selections, you can click on your selections and they will disappear. You can also click on the arrow symbol, and then all filter selections will be cleared.



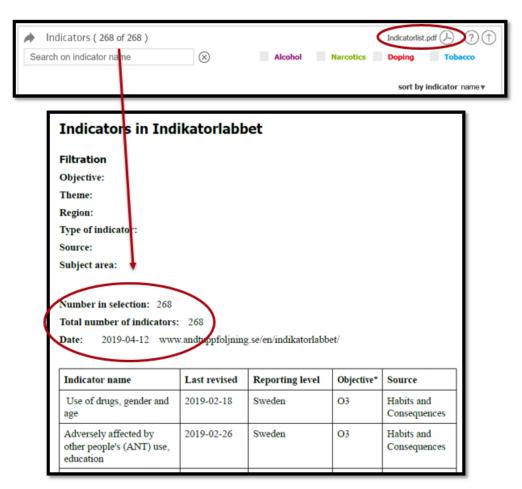
#### 1.4 Overview of the indicators – create indicator list

Indikatorlabbet contains a large number of indicators and one way of obtaining an overview of the indicators is to create an indicator list.



#### 1.4.1 All indicators

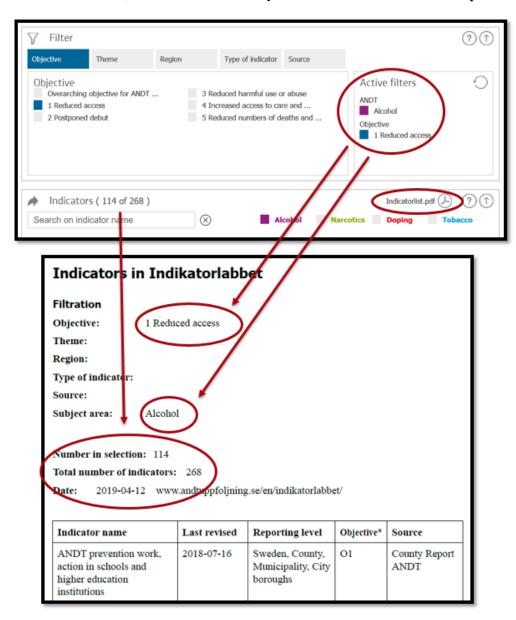
By clicking on **Indicatorlist.pdf**, without making an active filter selection, a PDF is created with all indicators in Indikatorlabbet.





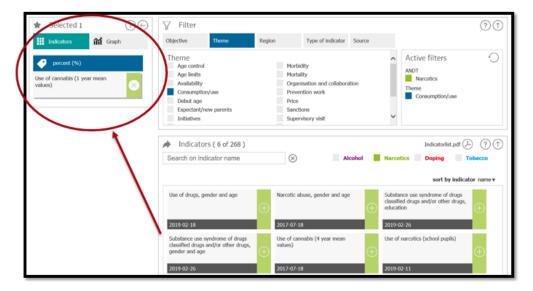
#### 1.4.2 A selection of indicators

If you are interested in a specific objective, source or substance, you can use the filter function and only the indicators that are consistent with your selections will be included in the PDF, which is created when you have clicked on **Indicatorlist.pdf**.

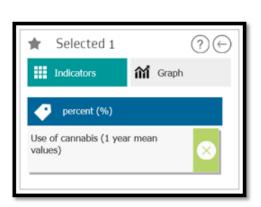


#### 1.5 Select indicator

When you are satisfied with your filter selections and have found the indicator(s) you want to view in more detail, select the indicator by clicking on it.



When you click on an indicator, it will appear in the box **Selected**. You can select multiple indicators simultaneously and the indicators calculated with the same unit will be visualised in the same graph. If you want to undo the selection of the indicator, click the indicator and it will be moved back to the list again.



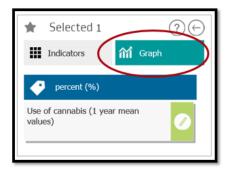


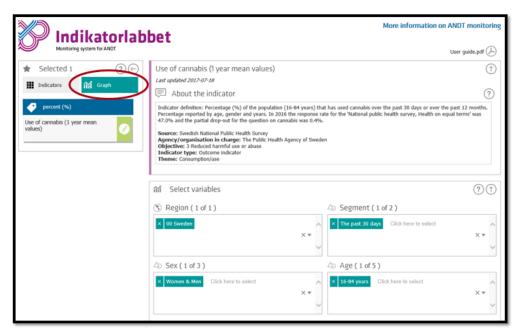


# Section 2 – Work with the indicator

### 2.1 Graph page

In order to view the graph page when you have selected one or several indicators, click on **Graph**.





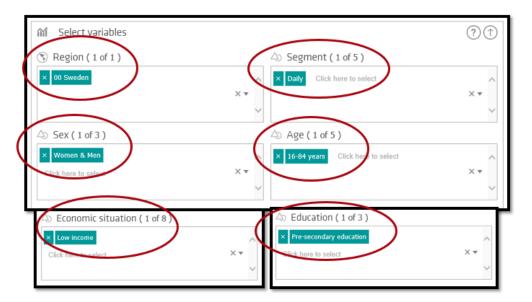
#### 2.2 About the indicator

Here you can read information about the indicator, when the data was last updated, source, agency/organisation in charge, objective and theme. You can also download the user guide in PDF.



#### 2.3 Select variables

Here you can select different variables such as Region, Segment, Sex, Age, Economic situation and Education. The parentheses after e.g. Segment (1 of 2) or Age (1 of 5) indicate that there are several options. There are different options for different indicators.



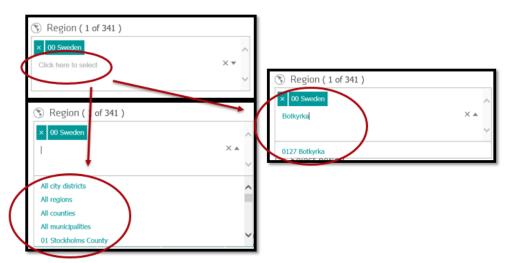


Click on **Click here to select** or on **the arrow** to view a drop-down list with available options. Click on the cross to delete a selected variable.



#### 2.3.1 Search for your county, municipality or city borough

Click on **Click here to select,** here you can do a free text search, that is, search for you county, municipality or city borough.



## 2.4 Select period

Here you can select the time period. You can define the time period displayed in the results by moving the control both from right and left. You can also choose to select individual years by clicking on each year below the period list. Note that the available time period varies between different indicators.



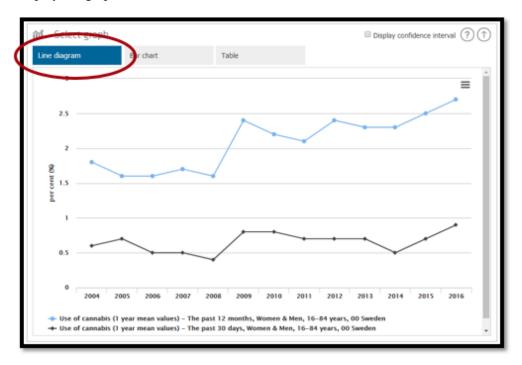




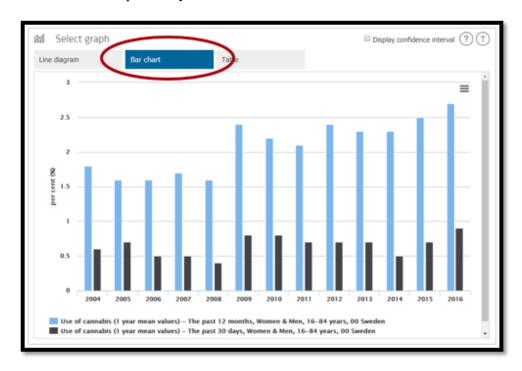


## 2.5 Graphs and visualisation

Here the results of your selection of variables are visualised in a graph. You can select to display the graph as a **Line chart**, **Bar chart** or **Table**.



Line charts should preferably be used to view trends over time.



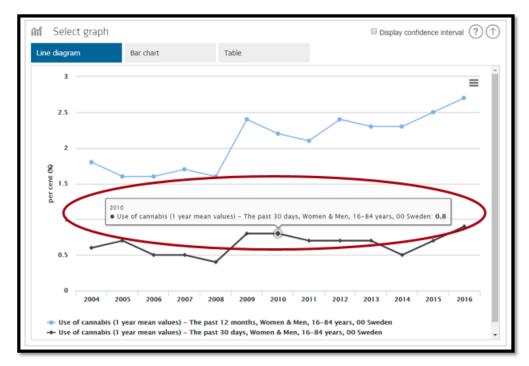
Bar charts should preferably be used to compare groups.



**Tables** should preferably be used to view the exact figures in more detail.

#### 2.5.1 Display the value in line charts and bar charts

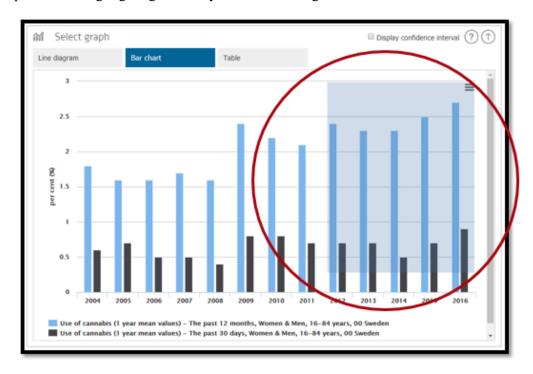
If you use the visualisation option line chart or bar chart and are interested in the value for a specific year, you should move the pointer on the point for which you want to see the value. A box with the relevant year, segment and value will then appear.



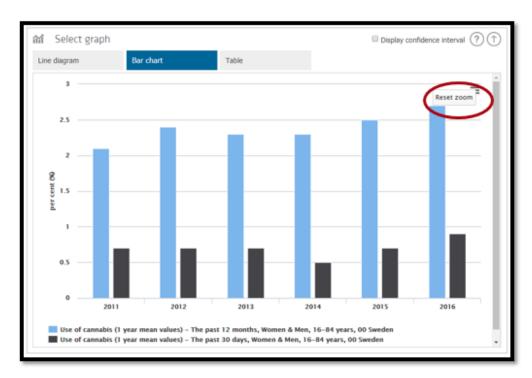


#### 2.5.2 Zoom in the diagram

You can zoom in the line chart and bar chart. You do this by left clicking with the pointer and highlighting the area you want to enlarge.

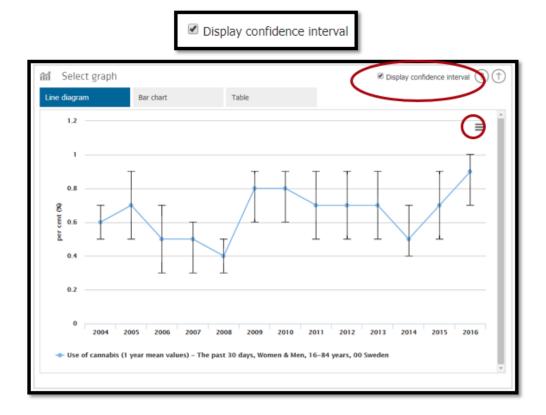


The highlighted area will be zoomed in. Click on Reset zoom to return to the original diagram.



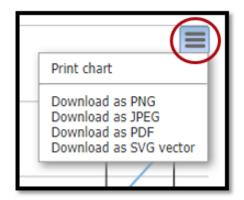
#### 2.5.3 Confidence interval

For indicators with a confidence interval, you can select whether you want them to be visualised in the graph, you do this by highlighting the box or removing highlighting from the box **Display confidence interval**.



#### 2.5.4 Save graph

Up in the right corner of the graph, there is a function for downloading the graph as an image (PNG, JPEG, PDF, SVG vector) to use directly in a report, presentation or for printing.





#### 2.5.5 Share your results

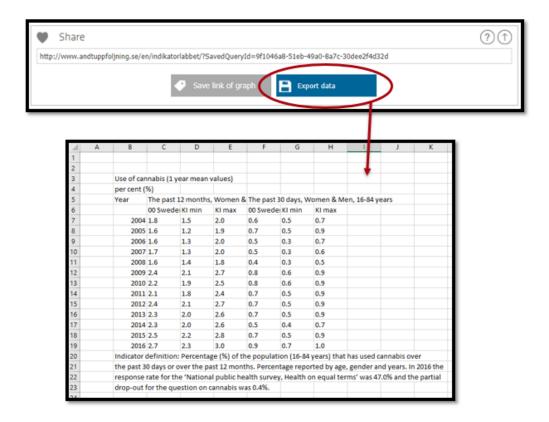
It is possible to share the results in different ways. You can choose to save links of graphs and forward them through, for example, e-mail.



By clicking on **Save link of graph**, a link will be created which you can copy and send. **Please note:** If you select new variables, you must click again to receive a new updated link.

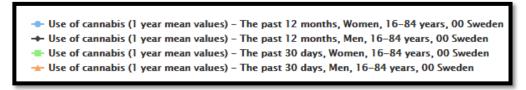


You can choose to Export data to an Excel file

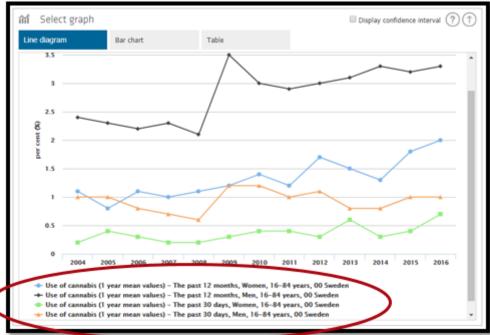


#### 2.5.6 Hide legend texts

If you work with several segments or indicators simultaneously, there is the option to display and hide segments in the graph by clicking on the legend text. Click on the legend text you want to hide in the graph. Click again on the grey legend text to display it in the graph.



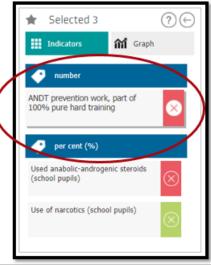


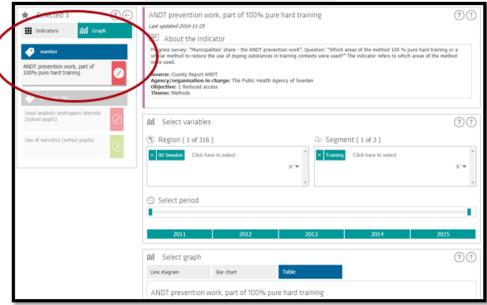


# Section 3 – Smart working with several indicators

## 3.1 Several indicators simultaneously

You can select to work with several indicators simultaneously and the indicators which have been calculated with the same unit will be visualised in the same graph. The highlighted indicator is displayed on the graph page and it is elevated.





#### 3.1.1 Change indicator

To change indicator, click on the one you want to view in more detail and then you will be able to see relevant information and the box for choice of variables. The variables you select for the indicator will be visualised in the same graph.

